

end to prepare W2s, 1099s, and W3s and quarterly 941s and 940 payroll forms.

Year-end Tax Reporting Services

TCBA was engaged by the RTC Asset Operations Department to perform all the necessary processing and control functions required by the Valley Forge Office of RTC to meet year-end reporting needs for those loan assets which were owned or administered by the RTC (as a receiver or conservator or the owner of record). Specific tasks included:

- Coordination, preparation, assimilation and confirmation of year-end loan reporting for forms 1098 and 1099, tax and interest statements.
- Confirmation of all mailings with documented tracking of year-end loan reporting for forms 1098 and 1099, tax and interest statements.
- Development and operation of a tickler system providing expeditious response to asset-specific inquiries.
- Responding to all written, physical and telephone inquiries; maintaining a tracking system of responses; and coordinating with all RTC departments.